Company Name: _____Volume 8 Issue: _____

Contact:_____ Phone: _____ Fax: _____

○ Rentals Illustrated

○ Open House Illustrated

ADVERTISING SPECIFICATIONS

- ○ Black & White
- ○ Color

- ○ Business Card (1 15/16" W=3 1/4")
- ○ 1/4 Page (H=4 3/8" W=3 3/8")
- ○ Half Page (H=4 3/8" W=7")
- ○ Full Page (H=9" W=7")

IMAGES TO BE USED IN AD

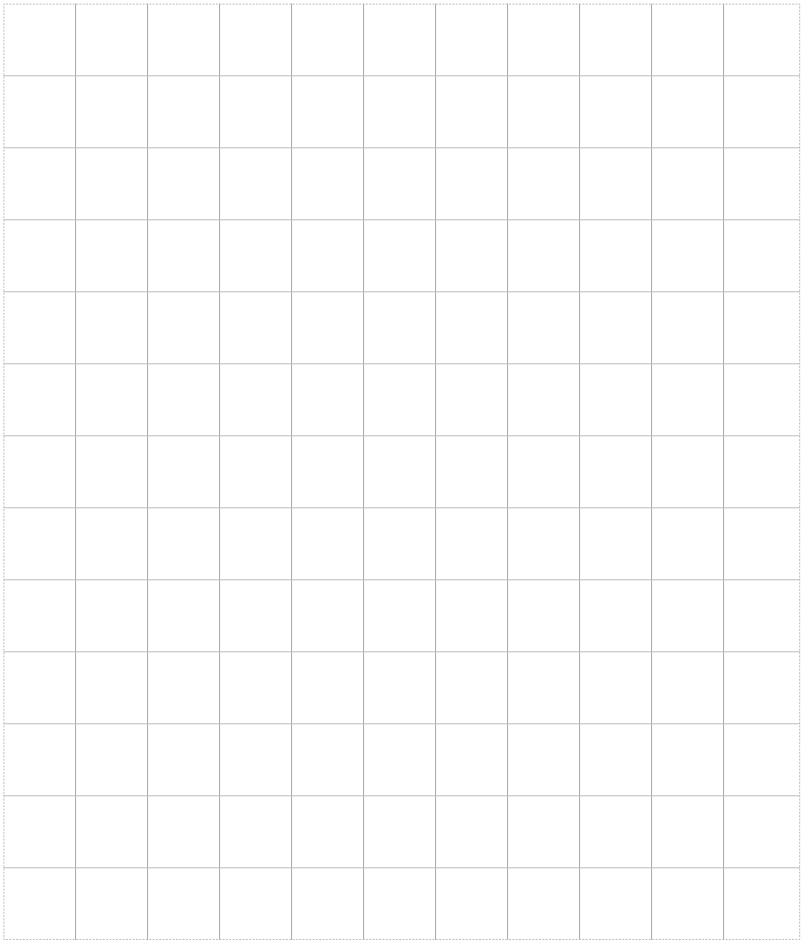
- ○ Emailed
- ○ Provided on CD
- ○ From photo archive
- ○ New photo to be taken

LAYOUT ATTACHED

- ○ Pickup Ad from Issue _____
- ○ Pickup with change from Issue_____
- ○ see attached sample
- ○ Scan customer provided advertisement.
- ○ Redesign/Cleanup

APPROVAL CONFIRMATION

- ○ Approved - I have reviewed the ad and am satisfied with the layout.
- ○ Not approved - I have reviewed the ad and am not satisfied with the layout. Please make the following changes and send another proof.



Job Description: _____

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